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Administrative Options

For Administrators, Customizable for Managers and Supervisors



Administrative Options

✓ Included - Excluded

Site Setup and Preferences

	Basic	Professional	Enterprise
Customize Site Preferences	✓	✓	✓
Customize Catalog Display	✓	✓	✓
Manage Job Titles	✓	✓	✓
Customize Colors/ Fonts	✓	✓	✓
Learning Certificates	✓	✓	✓
Build Custom Pages Module	✓	✓	✓
Training Badges Module	✓	✓	✓
Training Item Rating and Recommend to Others	✓	✓	✓
Assign Locations to Regions	-	✓	✓
eCommerce Module	-	-	✓
Competency / Certification Tracker	-	-	✓
Enable Single Sign On (SSO)	-	-	✓

LMS Interface available in over 60 languages - Users select language during login

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User Management

	Basic	Professional	Enterprise
Add Users	✓	✓	✓
Manage Users	✓	✓	✓
Manage Users By Hierarchy/Dept/Org	✓	✓	✓
Manage By Custom Role Admin	-	✓	✓
Create Custom Admin / Manager Roles	-	✓	✓
Instructor Module for ILT and vILT	-	✓	✓
Legacy Data Import Module	-	✓	✓
Dev Plan Module	-	-	✓
Batch Load Users Module	-	-	✓
Supervisor Location Assignment Module	-	-	✓

Catalog Management

	Basic	Professional	Enterprise
Add/Build eProducts Module - Import SCORM or TIN CAN xapi	✓	✓	✓
Manage eProducts Module	✓	✓	✓
Custom Catalog Categories Module	✓	✓	✓
Course Auto-Enroll Module	-	✓	✓
Course Prerequisite Module	-	✓	✓
Survey Module	-	✓	✓
Course Key Module	-	✓	✓
Restrict Courses Module	-	✓	✓
eBooks Module	-	-	✓
ILT and vILT Events (Classroom and Virtual Sessions)	-	-	✓
Compliance Management - Skills and Certification	-	-	✓

Administrative Options

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Reporting and Analytics

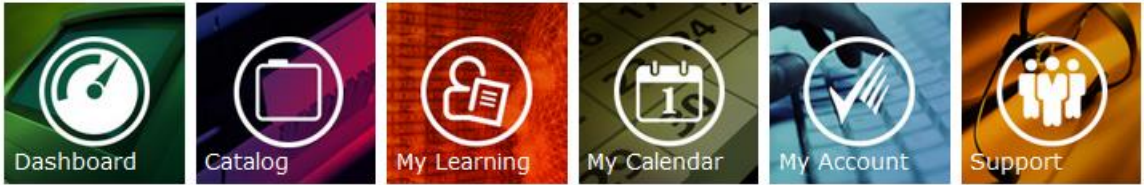
	Basic	Professional	Enterprise
Administrator Analytics Dashboard	✓	✓	✓
Report Subscriptions	✓	✓	✓
Ready Reports Module	✓	✓	✓
Custom Report Builder	-	-	✓

Communications

	Basic	Professional	Enterprise
Social Learning Discussion Groups	✓	✓	✓
Post Announcement Module	✓	✓	✓
Post Calendar Items Module	✓	✓	✓
Email Users	✓	✓	✓
Automated Email Notifications	✓	✓	✓
Add Webconference tool for virtual meeting/classes	✓	✓	✓
Document Distribution -- Secure File Cabinet Module	-	-	✓
Video Locker / Video Library Module	-	-	✓

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Student Options



Student Options

✓ Included - Excluded

Student Dashboard

	Basic	Professional	Enterprise
Mobile and Touchscreen Enabled – Any Device	✓	✓	✓
Navigation - Tiled site navigation for mobile and touchscreen	✓	✓	✓
Customizable Learning Dashboard	✓	✓	✓
Add a Public Profile	✓	✓	✓
Group Message Center	✓	✓	✓
Secure File Cabinet – Document Distribution	-	✓	✓
Skills and Certification Achievement Display	-	-	✓

Catalog

Courses and Events

	Basic	Professional	Enterprise
Browse for courses and events	✓	✓	✓
Search for courses and events	✓	✓	✓
View courses and events descriptions	✓	✓	✓
Self-registration	✓	✓	✓

Student Options

X Included - Excluded

My Learning

Basic Professional Enterprise

Courses and Events Registered For

Launch courses	✓	✓	✓
View course status – not started, in progress	✓	✓	✓
User ability to rate learning items 1-5 star rating	-	✓	✓
User ability to recommend learning items to others	-	✓	✓
View event information and documents ILT and vILT	-	-	✓
View virtual event information and launch webinar	-	-	✓
View and launch eBooks	-	-	✓

Transcripts and Certificates

View and print transcript	✓	✓	✓
View and print certificates	✓	✓	✓

My Training Calendar

Basic Professional Enterprise

Training Calendar

Notifications of courses ready to expire	✓	✓	✓
Notifications of upcoming events	✓	✓	✓
Notifications of calendar items added by manager	✓	✓	✓
User can also add items of any type	✓	✓	✓

Student Options

✓ Included - Excluded

My Account

Basic Professional Enterprise

Users Account

View account information	✓	✓	✓
Modify account information	✓	✓	✓
View course registration history	✓	✓	✓

Support

Basic Professional Enterprise

Site Support

View site requirements	✓	✓	✓
Test Browser settings	✓	✓	✓
View site FAQs	✓	✓	✓
Contact support for assistance	✓	✓	✓

Frequently Asked Questions - FAQs

1. Is MLP customizable?

MLP is customizable from colors to buttons, site text and so forth. You have full access to many customization options.

2. Does WestNet's name appear on my version of the LMS site?

NO, it is your site. WestNet is not seen as we are your background partner.

3. What sign-in options will I have for user authentication?

There are two (2) basic forms of authentication available.

- Standard sign-in using username and password.
- Single sign-on: this is auto-authentication linking across from your website where the user has already signed in.

4. Do you have various billing options for the LMS fee?

Yes, the largest discounts come with annual pre-payment.

5. Is eCommerce included or can I add my own?

The eCommerce module allows you to set your own payment gateway. Should you not have a payment gateway, you can utilize WestNet's gateway for a nominal fee per transaction.

6. Can I load 3rd party content?

Absolutely -- you can license any of the 2500 off-the-shelf eCourses from WestNet's catalog **OR** you can license eCourses from **ANY** supplier you wish – no restrictions.

7. Are there additional charges for bandwidth and storage?

NO, all fees for bandwidth and storage are included in the LMS fee.

8. What happens to the user's history when I deactivate that user?

All learning history is secure and saved. Users are deactivated but NOT deleted. So you may reactivate a user at any time and their history is preserved.

9. Are we charged for deactivated users?

NO, user fees are assessed **ONLY** for active users, deactivated user licenses can be reused for other additional users.

10. Can MLP sync with our HRIS system, i.e. PeopleSoft, Sales Force?

Absolutely -- this process is accomplished with scheduled sync to keep your systems up-to-date. You set the schedule.



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